

Junior / Intermediate / Senior
Score Card for
Parliamentary Procedure Contest

Name of 4-H Club : _____

Ribbon _____
Division _____

Names of Team Members

Officer Assignment

Parliamentary Procedure Team Ratings

Senior Division:

Seniors may use an outline, but no scripts and are required to do the following:

1. Put a motion before the house
2. Amend a motion
3. Lay a motion on the table
4. Call for a division of the house
5. Rise to a point of order
6. Take a motion from the table
7. Amend an amendment
8. Withdraw a motion
9. Refer a motion to a committee
10. Plus three more problems of the team's choice

Intermediate Division:

Intermediates may use an outline, but no scripts and are required to do the following:

1. Put a motion before the house
2. Amend a motion
3. Lay a motion on the table
4. Call for a division of the house
5. Rise to a point of order
6. Take a motion from the table

Junior Division:

Additional motions may be made, but are not necessary. Juniors are required to do the following:

1. Put two motions before the house
2. Amend a motion

Total Points Earned _____

Judge's Signature _____

Points Earned

Oral Presentation Scoring System

_____ (25)
_____ (25)
_____ (10)
_____ (10)

A. Overall presentation

- a. Pronunciation, articulation & volume
- b. Attitude, naturalness, ease of presentation
- c. Appearance of members and presentation area
- d. JUNIORS ONLY - Extra points for not using a script

_____ (10)

B. President's use of the gavel

_____ (5)

C. Call to order

_____ (5)

D. Opening exercise

- a. Pledge or motto and roll call
- b. Reading of minutes

_____ (5)

F. Handling of communications not requiring action

- a. Maximum of one letter

_____ (10)

G. Treasurer's report

- a. Balance from previous meeting, any receipts since last meeting, any expenditures and/or bills paid since last meeting, present balance, unpaid bills (approval of bills under new business)

_____ (5)

H. Standing or Special Committee report

- a. Maximum of one report

_____ (TBD)

I. Unfinished or New Business

- a. For each different parliamentary procedure problem introduced correctly 15 points will be awarded.
- b. In the handling of each different parliamentary procedure problem, 5 points will be deducted for each incorrect procedure up to a maximum of 15 points.
- c. No points will be earned or lost if a parliamentary procedure problem is introduced in the incorrect manner.

_____ (10 points each)

- 1. Put a motion before the house; limit of 3 motions

_____ (15)

- 2. Amend a motion

_____ (10)

- 3. Lay a motion on the table

_____ (10)

- 4. Call for a division of the house

- _____ (10) 5. Rise to a point of order
- _____ (15) 6. Take a motion from the table
- _____ (15) 7. Amend an amendment
- _____ (15) 8. Withdraw a motion
- _____ (15) 9. Refer a motion to a committee
- _____ (15) 10. Call for a division of the question
- _____ (10) 11. Move the previous question
- _____ (20) 12. Reconsider a motion
- _____ (20) 13. Rescind a motion
- _____ (20) 14. Appeal the decision of the chair
- _____ (20) 15. Postpone a motion definitely
- _____ (20) 16. Postpone a motion indefinitely
- _____ (20) 17. Reconsider and have entered on the minutes
- _____ (20) 18. Object to the consideration of a question
- _____ (5) **J. Announcements**
 - a. A maximum of one announcement
- _____ (5) **K. Adjournment**